

GVPC Website Calendar Tips & Tricks:

(1) See Event details

Hover over events with your mouse, if available details and sometimes pictures will show up:

Example:

Home About Us Worship Education Fellowship Missions Contact Us **Calendar**

Home **Calendar** Forum User Profile Documents Newsletter Webmail User-List Website-Help

Day Week **Month** Year Events

Category: All Search:

Printable View

April 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30 8:30a Contemporary Worship Service 9:30a Sunday School 11a Traditional Worship Service 12:15p Caring Friends 5p 2008 MS Walk Preparations 5:30p Jr High Youth Group 5:30p Sr High Youth Group 6p Pioneer Club	31 3p Phillies Home Opener Party!	1 Preschool Silly Hat Days 9:15a Moms in Touch	2 Preschool Silly Hat Days 7p Volleyball	3 7a Men's Bible Study 11:30a First Thursday	4	5
6 8:30a Contemporary Worship Service 9:30a Sunday School	7	8 9:15a Moms in Touch	9 7p Volleyball 7p Worship Practice			

Volleyball - College age and 20-somethings are invited to the church gym

(2) Print Preview

Display one month as a print preview, that you can even actually print out for the fridge:

Click on "Printable View" (circled in this screenshot):

Home About Us Worship Education Fellowship Missions Contact Us **Calendar**

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Day Week **Month** Year Events

Category: All Search:

Printable View

April 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2	3	4	5

See Print Preview Example on the next page...

Print Preview Screenshot:

GVPC Calendar - Mozilla Firefox

http://www.gvpc.org/thyme/print.php?m=4&d=27&y=2008&v=em&calendar=2&event_type=0

Getting Started Latest Headlines Mozilla Firefox Start... Mozilla Firefox Start... Mozilla Firefox Starts... Mozilla Firefox Start... DTOWNCTC.ORG DTOWNCTC.ORG

Disable Cookies CSS Forms Images Information Miscellaneous Outline Resize Tools View Source Options

April 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Preschool Silly Hat Days 9:15a Moms in Touch	2 Preschool Silly Hat Days 7p Volleyball 7p Worship Team Practice 7:30p Chapel Prayer 7:30p Christian Ed. Meeting	3 7a Men's Bible Study 11:30a First Thursday Fellowship 7:30p Choir Practice	4	5
6 8:30a Contemporary Worship Service 9:30a Sunday School 11a Traditional Worship Service 5:30p Jr High Youth Group 5:30p Sr High Youth Group	7	8 9:15a Moms in Touch	9 7p Volleyball 7p Worship Team Practice 7:30p GVPC 300	10 7a Men's Bible Study 9:15a Women's Bible Study 7:30p Choir Practice	11 12p GVPC and the Globe	12 2a Baby Shower for the Curry's
13 8:30a Missions Mtg 9:30a Sunday School 11a Worship Service 12:20p Annual Mtg. followed by Fellowship Luncheon 5:30p Jr High Youth Group 5:30p Sr High Youth Group 6p Pioneer Club	14 7:30p CL&O Meeting	15 9:15a Moms in Touch 10:30a Pre-School Moms Tea	16 10a Missionary Society 10:30a Pre-School Moms Tea 7p Volleyball 7p Worship Team Practice	17 7a Men's Bible Study 9:15a Women's Bible Study 7p Philadelphia Homeless Run Sandwich making 7:30p Choir Practice	18 Pioneer Club Retreat 7p Looking Ahead: Preparing for the College Transition	19 Pioneer Club Retreat 7a Philadelphia Homeless Run 6:45p Haiti Auction
20 8:30a Contemporary Worship Service 9:30a Sunday School 11a Traditional Worship Service 5:30p Jr High Youth Group 5:30p Sr High Youth Group	21 7p Deacons meeting 7:30p Session Meeting	22 9:15a Moms in Touch	23 7p Volleyball 7p Worship Team Practice	24 7a Men's Bible Study 9:15a Women's Bible Study 7:30p Choir Practice	25	26
27 Lord's Pantry 8:30a Contemporary Worship Service 9:30a Sunday School 11a Traditional Worship Service 12:15p Caring Friends 5:30p Jr High Youth Group 5:30p Sr High Youth Group	28	29 9:15a Moms in Touch	30 7p Volleyball 7p Worship Team Practice			

(3) Forward Calendar events
(e.g. to a Friend or neighbor)
Click on event:



Within the event,
Click on Button "E-mail"

Philadelphia Homeless Run

(Church Wide Events)

General

Date: Saturday 4/19/2008
2 Week(s) 2 Day(s)

Time: 7:00 am - 12:00 pm

Notes:



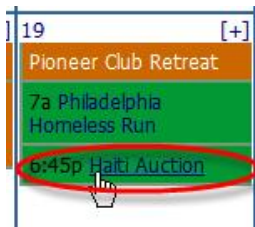
Find more Info about the Philadelphia Homeless Run here:
<http://home.comcast.net/~phrgvpc/>

Export E-mail

Put eMail address (or several) into the "To:" field, enter text in the "Message" textbox and click on send:

The screenshot shows an email composition window titled "Philadelphia Homeless Run (Church Wide Events)". The "Format" is set to "HTML" and the "Date" is "this date only (2008-4-19)". The "To:" field contains "jimshack@gvpres.org" with an "Add" button and a "+" sign below it. The "Subject:" field contains "Philadelphia Homeless Run". The "Message:" field contains the text "Are you coming?". At the bottom, the "Send" button is circled in red.

(4) Setup reminder eMail
Click on Event:



Up to two reminders are possible. Maintain time when reminder should be send and click "Update" button. In this example a reminder will be sent 2 days before the actual event date.

The screenshot shows the details for the "Haiti Auction (Church Wide Events)". The "General" section includes the date "Saturday 4/19/2008", duration "2 Week(s) 2 Day(s)", and time "6:45 pm - 8:45 pm". The "Notes" section features a photo of a building with the text "Haiti 2008" and the text "Don't miss the Haiti Auction on April 19 at 6:45 p.m. in Fellowship Hall. Enjoy some time to catch up with your Great Valley friends and partake of delicious desserts, too." Below the notes are "Export" and "E-mail" buttons. The "Location" section lists "Great Valley - Fellowship Hall", "2025 Swedesford Road, Malvern, PA 19355", and phone number "(610) 644-1995". The "Reminders" section has two rows: the first row is checked and set to "2 Day(s) 0 hrs 0 mins before this event, at mail@martinlang.us", and the second row is unchecked and set to "0 Day(s) 0 hrs 0 mins before this event, at mail@martinlang.us". The "Update" and "Add" buttons at the bottom are circled in red.